Incoming Deposit FAQ

Are you an incoming first year or transfer student applying for fall housing? Whether you are an undergrad or graduate student here is some information you need to know:

Is there a housing deposit required and how much is it?
Yes. There is a **$200 non-refundable** housing deposit required at the time you submit your housing application. Have your credit card ready when you access the application.

Who is required to pay the housing deposit?
All incoming students on the New Brunswick and Newark Campuses (first year, transfer, undergrad and grads) are required to submit a housing deposit. If you are EOF or receiving a scholarship or financial aid that covers all your costs you are not required to submit the deposit. Incoming students on the Camden Campus are NOT required to pay a deposit.

What payment methods can I use to pay my deposit?
Deposit payments can be made within the online application by e-check, MC, Visa, Discover or American Express. You can also mail in a check or money order.

I need to mail in a check where do I mail it?
Housing deposit checks for **New Brunswick** can be mailed to:

Rutgers, the State University of New Jersey
Housing, a Division of Facilities and Capital Planning
33 Knightsbridge Road, 3rd Floor, West Wing
Piscataway, NJ 08854
Attention: Carleen

Housing Deposit checks for **Newark** can be mailed to:
Rutgers, the State University of New Jersey
Office of Housing and Residence Life
91 Bleecker St.
Newark, NJ 07102

Please make checks payable to: Rutgers, The State University of New Jersey

Include the students name and RUID on the check. RBHS students must put their A-number on the check.

**Please do not make checks out for more than the required $200.**

Can I get a receipt after I pay the deposit?
If you pay by credit card you receive an automatic confirmation that your payment was processed – print this out. This can serve as your receipt along with your credit card statement.

If you pay by check your cancelled check is your receipt, however we do send confirmation emails to let you know your check deposit was received.
I already paid a fee to admissions why am I paying again?
The Admissions Office requires an enrollment fee from students who accept admissions to Rutgers. The Housing deposit is a separate fee which is also required.

Is the deposit refundable if I cancel my housing or withdraw from the University?
Our Housing deposit is a non-refundable fee. If you cancel your attendance to Rutgers or your housing assignment you do not receive the deposit back.

Who receives a deposit refund?
Students who paid the deposit in the fall semester and remain in housing for the spring semester will receive a deposit credit on their spring term bill. If your deposit was waived for any reason you will not receive the credit in the spring.

How do I get my deposit credit back? Is it deducted from my housing charge?
Deposit credits are applied to your account towards your term bill charges during the spring semester. If you have paid your bill in full a refund check will be issued by Student Accounting. If your bill is not paid in full the credit is applied towards your housing charges.

When do I get my deposit refund?
The deposit credit is applied to your spring account in January. If you cancel your housing before then you will lose the deposit credit.

I already submitted my application and now want to pay my deposit by credit card. How can I do this?
Once your application is completed you cannot change your deposit payment method. You will need to send in a check or money order. We do not accept credit card payments over the phone or outside of the online application.

I’m in a study abroad program for spring. Will I still get my deposit back since I’m not in housing?
Yes. If it is confirmed that you are in a study abroad program you will receive your deposit credit on your spring account.

I paid the deposit and have not cancelled my housing but did not receive a credit on my spring account what do I do?
If you did not receive your spring credit you can contact us at the contact information below and we will review your account.

Where do I go to apply for housing and submit my deposit?
Once you have accepted admission to Rutgers you will receive and email telling you when you will be able to access the online application. You will need to visit the Admissions Enrollment Pathway (https://www.ugadmissions.rutgers.edu/pathway/login.asp) to submit the application and a deposit.

I’ve been accepted to Rutgers but can’t access the housing application to submit my deposit what’s wrong?
You will need to contact the Assignment Office so they can look up your specific record and determine the cause of the problem. You can contact them at 848-445-0750 or email them at Oncampus@rci.rutgers.edu
If you have additional questions you can contact us at hsgbill@rutgers.edu.